



**City of Hermosa Beach**  
 1315 Valley Drive, Hermosa Beach, CA 90254  
 310.318-0203 - Fax 310.372-6186  
 Email: [recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)



PRR-19-00163

Received By: Tanisha Hudson  
 Referred To: \_\_\_\_\_  
 Date Referred: 10/31/19

## Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Kamalpreet Toor</u>		Email: <u>Komal@lozeaudrury.com</u>
Address:		Phone: <u>510 836-4200</u>
City:		Fax:

### Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

see Attached

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### For Departmental Use Only:

<b>Action Requested:</b>	<b>Action Taken:</b>	<b>By</b> _____ <b>Date</b> _____
<u>Review Only</u>	<u>Document Reviewed</u>	<u>Non-Existent Document</u>
<u>Copies Requested</u>	<u>Copies Provided</u>	<u>Other (Please Explain)</u>
	<u>Refusal/Reason</u>	

### For City Clerk's Use Only:

**Date Requestor Notified** \_\_\_\_\_ **Notified By:** \_\_\_\_\_ **Date Picked Up or Mailed** \_\_\_\_\_



T 510.836.4200  
F 510.836.4205

1939 Harrison Street, Ste. 150  
Oakland, CA 94612



*Via Email and U.S. Mail*

October 29, 2019

Kim Chafin, Planning Manager  
Community Development Department  
City of Hermosa Beach  
315 Valley Drive, 1st Floor  
Hermosa Beach, CA 90254  
[kchafin@hermosabch.org](mailto:kchafin@hermosabch.org)

Ken Robertson, Director  
Community Development Department  
City of Hermosa Beach  
315 Valley Drive, 1st Floor  
Hermosa Beach, CA 90254  
[kr Robertson@hermosabch.org](mailto:kr Robertson@hermosabch.org)

Elaine Doerfling, City Clerk  
City Clerk's Office  
City of Hermosa Beach  
1315 Valley Drive, 2nd Floor  
Hermosa Beach, CA 90254  
[edoerfling@hermosabch.org](mailto:edoerfling@hermosabch.org)

**Re: Request for Notice of CEQA and Land Use Actions and Public Hearings**

Dear Ms. Chafin, Mr. Robertson, and Ms. Doerfling:

I am writing on behalf of Supporters Alliance for Environmental Responsibility ("SAFER").

We hereby request that the City of Hermosa Beach ("City") send by electronic mail, if possible or U.S. Mail to our firm at the address below notice of any and all actions or hearings related to activities undertaken, authorized, approved, permitted, licensed, or certified by the City and any of its subdivisions, and/or supported, in whole or in part, through contracts, grants, subsidies, loans or other forms of assistance from the City, including, but not limited to the following:

- Notice of any public hearing in connection with projects as required by California Planning and Zoning Law pursuant to Government Code Section 65091.
- Any and all notices prepared for the Project pursuant to the California Environmental Quality Act ("CEQA"), including, but not limited to:
  - Notices of any public hearing held pursuant to CEQA.
  - Notices of determination that an Environmental Impact Report ("EIR") is required for a project, prepared pursuant to Public Resources Code Section 21080.4.
  - Notices of any scoping meeting held pursuant to Public Resources Code Section 21083.9.
  - Notices of preparation of an EIR or a negative declaration for a project, prepared pursuant to Public Resources Code Section 21092.

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Request for Mailed Notice of CEQA and Land Use Actions and Public Hearings

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- Notices of availability of an EIR or a negative declaration for a project, prepared pursuant to Public Resources Code Section 21152 and Section 15087 of Title 14 of the California Code of Regulations.
- Notices of approval and/or determination to carry out a project, prepared pursuant to Public Resources Code Section 21152 or any other provision of law.
- Notices of approval or certification of any EIR or negative declaration, prepared pursuant to Public Resources Code Section 21152 or any other provision of law.
- Notices of determination that a project is exempt from CEQA, prepared pursuant to Public Resources Code section 21152 or any other provision of law.
- Notice of any Final EIR prepared pursuant to CEQA.
- Notice of determination, prepared pursuant to Public Resources Code Section 21108 or Section 21152.

Please note that we are requesting notices of CEQA actions and notices of any public hearings to be held under any provision of Title 7 of the California Government Code governing California Planning and Zoning Law. **This request is filed pursuant to Public Resources Code Sections 21092.2 and 21167(f), and Government Code Section 65092**, which requires agencies to mail such notices to any person who has filed a written request for them with the clerk of the agency's governing body.

In addition, we request that the City send to us via email or U.S. Mail a copy of all Planning Commission and City Council meeting and/or hearing agendas.

Please send notice by electronic mail, if possible or U.S. mail to:

Richard Drury  
Komalpreet Toor  
Stacey Osborne  
Lozeau Drury LLP  
1939 Harrison Street, Suite 150  
Oakland, CA 94612  
510 836-4200  
[richard@lozeaudrury.com](mailto:richard@lozeaudrury.com)  
[komal@lozeaudrury.com](mailto:komal@lozeaudrury.com)  
[stacey@lozeaudrury.com](mailto:stacey@lozeaudrury.com)

Please call if you have any questions. Thank you for your attention to this matter.

Sincerely,



Komalpreet Toor  
Legal Assistant  
Lozeau | Drury LLP